

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES**

January 19, 2023

7:00 p.m

A. Call to Order

President Stevinson called the meeting to order at 7:02 p.m.

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On November 21, 2022, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building, the Bedminster Township School Main Office, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.

Eulalia Gillis read the open public meeting notice.

C. Pledge of Allegiance

Eulalia Gillis led the Pledge of Allegiance.

D. Oath of Office

E. Roll Call

Absent	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

F. Executive Session – 6:30 p.m.

BE IT RESOLVED that the Bedminster Township Board of Education shall meet in closed session to discuss item(s) f and h below which falls within an exception of our open meeting policy and permits the Board to have a private discussion since it deals with specific exceptions contained in N.J.S.A.10:4-12b. Matters rendered confidential by Federal Law, State Law, or Court Rule:

- a. Individual privacy
- b. Collective bargaining agreements
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel - employment matters affecting a specific prospective or current employee

Open Public Meeting @ 7:00 p.m.

G. Annual Audit Presentation- Andrew Kucinski, Nisivoccia

Superintendent's Report - SSDS HIB Reporting Period 1 summary, Recorded Testing Presentation

- SSDS HIB Reporting Period 1 Summary of HIB information/cases, predeterminations, and district trainings
- Start Strong Assessment Presentation
- Congratulations to Miss Spero, Educator of the Year

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- Thank you to our board members, Board Appreciation month

Business Administrator's Report

H. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

- None

I. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- January 3, 2023 Re-Organizational Meeting Minutes
- December 15, 2022 Executive Session Minutes
- December 15, 2022 Regular Meeting Minutes

Motion to approve **Items I.** moved by Mr. Reaves, seconded by Ms. Nathans

Absent	Ms. Biedron	Abstain	Ms. Gomez	Abstain to December, Yes to January	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Abstain December, Yes to January	Ms. Stevinson

J. Task Groups

- Negotiations Committee – Stephen Calulo
 - Continuing to work on language, drafts sent out, positive moving forward. Very productive meeting.
- Somerset Hills School District – Sarah Nathans
 - Reorg 1/4/23, next week will be the next board meeting
- Technology Committee - Stephen Calulo
 - Replace lab computer - Professional Development and technology plan in development
- Security/Safety Ad Hoc - Suzie Stevinson
 - No report
- Child Care - Gabriel Wickizer
 - No report

Delegate/Representative Appointments

- New Jersey School Boards Association - Christy Biedron
- PTO – Suzie Stevinson
 - 4/28/2023 date for Spring Fling

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BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Policies

K.1 to continue in effect all present regulations, bylaws and policies of the Bedminster Township Board of Education for the 2022-2023 school year.

K.2 the **first reading** of the following policies:

Number	Description	Action
P 0152	Board Officers	R
P 0161	Call, Adjournment, and Cancellation	R
P 0162	Notice of Board Meetings	R
P 1648.11	The Road Forward COVID-19 - Health and Safety	A
P 1648.13	School Employee Vaccination Requirements	A
P 2423	Bilingual and ESL Education	R
P 2425	Emergency Virtual or Remote Instruction Program	R
P 5200	Attendance	R
P 8140	Student Enrollments	R

* A - Abolished; N - New; R - Revised

Regulations

K.3 the **first reading** of the following regulations:

Number	Description	Action
R 2423	Bilingual and ESL Education	R
R 2425	Emergency Virtual or Remote Instruction Program	N
R 5200	Attendance	R
R 8140	Enrollment Accounting	R

* A - Abolished; N - New; R - Revised

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Shared Service Custodial Agreement

- K.4 a custodial shared services agreement with the Township of Bedminster effective January 1, 2023 through December 31, 2023.

Statement of Assurance

- K.5 the School Safety and Security Plan Annual Review statement of assurance.

Waiver of Requirements Special Education Medicare Initiative (SEMI) Program

- K.6 the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2023-2024 school year, and

WHEREAS, the Bedminster Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than (40) Medicaid eligible classified students.

NOW, THEREFORE BE IT RESOLVED, that the Bedminster Township Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2023-2024 school year.

School Board Recognition Month

- K.7 the following resolution:

WHEREAS, the New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Bedminster Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Bedminster Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for schools; and

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NOW, THEREFORE, BE IT RESOLVED, that the Bedminster Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2023 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Bedminster Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

Corrective Action Plan for FY22 Audit

- K.8 the Corrective Action Plan for the 2021-2022 Audit, and approve its submission to the Somerset County Executive Superintendent of Schools and the State Department of Education.
- K.9 designate one Wednesday per month as Wellness Wednesday and May 2023 as Asthma and Allergy Awareness Month.

Student Services Contracts

- K.10 EmPoWER Somerset (Lifelines Program) to provide school-based suicide prevention and response program starting December 16, 2022 through November 30, 2023, at no expense to the board.
- K.11 Medical Access Group t/a A Caring Connection to provide daily nurse services for student #289584 while attending Lakeview School in Edison, NJ at \$70.00 per hour starting January 17, 2023 through June 30, 2023 replacing Maxim Healthcare Services, Inc.

Facilities Use Request

- K.12 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
Somerset County Vo-Tech	8th grade presentation	Room 311	1/9/2023 at 9:00 am - 10:15 am
PTO	Brainwash Assembly ~ Elementary ~ Middle School ~ Family	Cafetorium	1/18/2023 at ~ 1:00 pm - 1:50 pm ~ 1:50 pm - 3:00 pm ~ 6:00 pm - 8:00 pm
Cub Scout Pack 1749	Pinewood Derby	Cafetorium	2/11/2023 at 10:00 am - 4:00 pm
8th Grade Fundraising	8th grade v. Faculty Basketball Game	Gymnasium	3/10/2023 at 5:00 pm - 9:30 pm

- K. agenda items K.1 through K.12

Motion to approve **Items K.** moved by Mr. Reaves, seconded by Ms. Stevinson

Absent	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Abstain on K.4, Yes to rest	Mr. Wickizer

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Yes	Ms. Creelman	Yes	Mr. Reaves	Abstain on K.12, Yes to rest	Ms. Stevinson
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FINANCE

Finance & Facilities Committee Report - Jeffrey Reaves

- Project path lighting, waiting for HVAC phased plan

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2022-2023 Invoices-General Agency Account

- L.1 invoices presented for payment totaling \$1,650,986.73 from the General Agency Account from December 15, 2022 through January 18, 2023.

Fund	Amount
(10) General Fund	\$1,616, 205.61
(12) Capital Outlay	\$2,110.00
(20) Special Revenue	\$32,671.12
(30) Capital Projects	-0-
(40) Debt Services	-0-
Total	\$1,650,986.73

2022-2023 Invoices-Student Activities Account

- L.2 invoices presented for payment totaling \$7,060.87 from the Student Activities Account from December 11, 2022 through January 14, 2023.

2022-2023 Invoices-Food Service Account

- L.3 invoices presented for payment totaling \$17,647.91 from the Food Service Account from December 11, 2022 through January 14, 2023.

2022-2023 Transfers

- L.4 transfers for the 2022-2023 school year totaling \$2,165.00 from December 11, 2022 through January 14, 2023.
- L. agenda items L.1 through L.4

Motion to approve **Items L.** moved by Mr. Reaves, seconded by Mr. Wickizer

Absent	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

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PERSONNEL & PROGRAMS

Programs & Personnel Committee Report - Christy Biedron

- All agenda items were discussed at P&P meeting of 1/17/2023

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Paraprofessional SOA

M.1 the Statement of Assurance (SOA) regarding the use of the Paraprofessional Staff for the 2022-2023 school year.

HIB Grade

M.2 the SSDS/HIB Grade ITP submission for reporting period 1 data collection dates of incidents, trainings, and programs for July 1, 2022 through December 31, 2022.

Resignation

M.3 the resignation of Christopher Sneedse, Technology Assistant, effective February 2, 2023.

2022-2023 Stipends

M.4 the following stipends being offered for the 2022-2023 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023.

BEDMINSTER SCHOOL 2022-2023 EXTRA-CURRICULAR ACTIVITIES		
Activity Title	Name of Staff Member	Stipend Amount
Ski Club Assistant	Befumo	\$554.00
Ski Club Assistant	Gurzakovic	\$554.00
Science Club - Grade 1	Hogan	\$416.00
Science Club - Grade 2	Hogan	\$416.00
Science Club - Grade 3	Hogan	\$416.00
Science Club - Grade 2 & 3	Hogan	\$416.00
Storytime Club - Grade 1	Fasano	\$284.00
Storytime Club - Kindergarten	Occhi	\$284.00

M.5 Patricia Leonti to provide support for student #319138 for afterschool activities for the months of December 2022 through February 2023 at \$33.00 per hour, not to exceed 15 hours total.

M.6 Beacon, therapy dog in training, to attend school and classrooms, with supervision and on leash, throughout the school year to practice working with staff and students in anticipation of future certification.

Curriculum

M.7 the following culturally inclusive graphic novels and poetry books for sports enthusiasts by Kwame Alexander for grades 7 and 8 classroom libraries:

Booked	The CrossOver	Rebound
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Workshops

M.8 staff for the workshops listed:

NAME	DATE	TITLE	COST
Daniel O'Connell	1/9/2023	Site visit - Jefferson Elementary School, Roxbury, NJ	\$15.32 mileage
Peter Prinz	1/25/2023	Site visit - Chatham Middle and High Schools, Chatham, NJ	\$20.45 mileage
Elizabeth Omega	1/25/2023	Recognizing and Responding to Microaggressions; virtual	\$0
Kevin Pickett	1/25/2023	Recognizing and Responding to Microaggressions; virtual	\$0
Lauren Zugale	1/25/2023	Recognizing and Responding to Microaggressions; virtual	\$0
Jaclyn McFarland	2/1/2023	i-Ready - Math Shouldn't Be Quiet; Kenilworth, NJ	\$27.26 mileage
Sue Evans	2/1/2023	i-Ready - Math Shouldn't Be Quiet; Kenilworth, NJ	\$27.26 mileage
Lucy Ragoza	3/17/2023	NJAGC Convention; West Windsor, NJ	\$214.00 Registration,

Salary Adjustment

M.9 a one-time market-based adjustment of \$5,000.00, prorated, per current Buildings and Grounds staff members with a Black Seal license, and \$4,000.00 prorated for custodial staff members without a Black Seal license, effective February 1, 2023. Our custodial staff is under the current market salary, and this increase will have no budgetary effect on the 2022-2023 budget. Current custodial staff members without a Black Seal license can opt to complete a Black Seal license program no later than June 1, 2024, to receive a \$1,000 salary adjustment.

The starting salary for new custodial staff will be \$39,000.00 without a Black Seal license and \$40,000.00 with a Black Seal license, effective February 1, 2023.

M.10 a salary adjustment for Erik Johnsen effective January 1, 2023 at the rate of \$14.13 per hour, 3 hours 5 days a week for the remainder of the 2022-2023 school year.

Substitutes

M.11 the following substitute rates effective February 1, 2023:

	60 credits ND (No Degree - no teaching degree)	NJ Teaching Degree
Day 1-10	\$110 per diem	\$115 per diem
Day 11+	\$120 per diem	\$125 per diem
After 3 years in District Day 1	\$130 per diem	\$135 per diem

Home Instruction

M.12 The Learning Center at Four Winds Hospital to provide instruction for student #251011 starting January 6, 2023 for approximately three weeks, at the rate of \$64.00 per hour for 10 hours per week.

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M.13 go into Executive Session at 6:30 pm at the next regularly scheduled meeting of the Board on February 16, 2023.

M. agenda item M.1 through M.13

Motion to approve **Items M.** moved by Ms. Stevinson, seconded by Mr. Calulo

Absent	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Abstain on M.7, Yes to rest	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

N. Public Questions/Comments

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- None

O. Adjournment

Motion to adjourn the Public Session at 8:10 p.m. moved by Mr. Reaves, seconded by Mr. Wickizer
Carried as follows: Yes: (8); No: (0); Abstain: (0)

Absent	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

P. Open Second Executive Session - School Board Member Ethics Training with NJSBA Representative
No action to be taken

Q. Adjournment

NEXT MEETING(S) SCHEDULED FOR:

February 16, 2023
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:00 PM

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Eulalia Gillis". The signature is fluid and cursive, with a long horizontal stroke at the end.

Eulalia Gillis

Board Secretary